

**MONTANA MUNICIPAL INTERLOCAL AUTHORITY  
BOARD OF DIRECTORS MEETING  
Friday, March 26, 2010  
Conference Room  
MMIA Offices  
Helena, MT**

**AGENDA**

*CALL TO ORDER – 10 AM*

- 1. Roll Call** **McCandless**
  
- 2. Minutes** **McCandless**  
The minutes of the February 26, 2010 Board meeting have been distributed. The minutes of the March 2, 2010 Executive Committee meeting have been distributed. Approval is requested.
  
- 3. Actions of the Executive Committee** **McCandless**  
The MMIA Executive Committee met via Conference call on March 2, 2010 to act on application by Conrad into the EB Program and Lodge Grass into the Liability/Property Program . The minutes of this meeting were distributed in the packet. Committee Chair McCandless will report on the action of the Committee during this meeting. Approval of that action is requested.
  
- 4. Finance Reports** **Wigen**
  - CFO Prudence Wigen will distribute and discuss the financial and investment reports for each Program as of 2/28/10.
  - CFO Prudence Wigen will review the assumptions that will be used in the development of the 10-11 Program budgets.
  
- 5. Employee Benefits Program** **Staff**
  - Actuary Dave Turner will present and discuss his actuarial analysis of the EB, Dental and Vision Programs. Acceptance of the report is requested.
  - Staff has received renewal rates from Companion Life for both Basic and Volunteer Life insurance. Acceptance of these rates is requested.
  - Staff has received a renewal quote from Companion Life for Stop Loss Coverage. Acceptance of this recommended proposal is requested.
  - Staff will present a proposed revision of the EB Member Rating Policy. Approval of this policy change is requested.
  - The Committee heard a presentation regarding an Overview of Potentially Avoidable Complications Analysis, and will report to the Board on this presentation. Approval is requested.
  - The Town of Brockton has applied for and been accepted to join the MMIA EB Program. Staff is requesting Board ratification of the Town's acceptance into the EB Program. Approval is requested.
  
- 6. P&C Actuarial Analysis** **Staff**
  - Mike Harrington of Bickmore Risk Services will present and discuss the actuarial report for the Workers' Compensation Risk Retention Program. Acceptance is requested.
  - Mike Harrington of Bickmore Risk Services will present and discuss the actuarial report for the Liability Risk Retention Program. Acceptance is requested.
  
- 7. Modification Factor Calculations** **Staff**
  - Mike Harrington will present the report of the loss adjustment modification factor analysis for the Workers' Compensation Program. Acceptance is requested.
  - Mike Harrington will present the report on the loss adjustment modification factor analysis for the Liability Program. Acceptance is requested.

- 8. 09/10 Program Preliminary Rates** **Staff**
- Staff will present the proposed preliminary FY 10/11 rates for the Workers' Compensation Program. Approval is requested.
  - Staff will present the proposed preliminary FY 10/11 rates for the Liability Program. Approval is requested.
  - Staff will present the proposed preliminary FY 10/11 rates for the Property Program. Approval is requested.
  - Staff will present the proposed preliminary FY 10/11 rates for the Employee Benefit Program. Approval is requested.
- 9. Workers' Compensation Exposure Claims** **Goe/Staff**
- Attorney Oliver Goe from Browning, Kal eczyc, Berry and Hoven conducted research on the MMIA's obligations when dealing with Exposure Claims under the Work ers' Compensation Statutes. Oliver will present his findings and recommendations to the Board. Approval of these recommendations is requested.
- 10. Mayors Academy** **Staff**
- The Montana Mayor's Academy was held on March 3-5 in Bozeman. Staff will present a summary of the evaluations and feedback that was received from Mayor's who attended this year's Academy.
- 11. Reports** **Staff**
- MLCT Report
  - COO Report
  - Risk Management Report
  - Property Program Report
  - Employee Benefits Program Report
  - Claims Unit Report
  - CEO Report
- 12. Other Items** **Staff**
- Future meetings:  
 April 30, 2010 – Regular Meeting, Helena  
 June 17, 2010 – EB Committee Meeting, Helena  
 June 18, 2010 – Regular Meeting, Helena  
 August 20, 2010 – Regular Meeting, Helena
- Other meetings:  
 GEM Board meeting – April 22-23, 2010 Washington D.C.  
 PRIMA Conference – June 6-9 2010, Orlando, FL

### CLAIMS DISCUSSIONS

The presiding officer may close this portion of the meeting.

- 13. Workers' Compensation Claim Report** **Staff**
- 14. Liability Claim Report** **Staff**
- 15. Property Claim Report** **Staff**
- 16. Litigation Status Report** **Kaleczyc**