

# Montana Municipal Interlocal Authority

## Policy Manual

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### Policy Statement

It shall be the policy of the MMIA to maintain and coordinate an open and effective collaborative working relationship with the MLCT for the enhancement of services provided to municipalities in Montana.

#### I. Purpose/Expected Outcomes

To document and establish the relationship between the Montana Municipal Interlocal Authority (MMIA) and the Montana League of Cities and Towns (MLCT) for the enhancement of services provided to both organizations' members, and to enhance communication, collaboration and coordination between the MMIA and the MLCT.

#### II. Responsibilities

**Procedures:** This policy will be accomplished through adherence of the following procedures:

1. The Executive Committees of the MLCT and the MMIA will meet at least once each year. This meeting will be scheduled either during MLCT Annual Conference in October or in June as determined by the Executive Director of the MLCT and the CEO of the MMIA. These meetings may include discussion on the following issues:
  - a. Proposed legislation and lobbying strategies
  - b. Budgets and financial reports
  - c. Annual sponsorship and service fee paid to MLCT by MMIA.
  - d. Employee compensation and benefits.
  - e. Significant capital projects and expenditures.
  - f. Education and training programs.
  - g. Recruitment and hiring of replacements of top management.
  - h. Any other issues suggested by members of either entity's executive committees or boards of directors.
2. The MMIA CEO will serve on the Legislative and Resolutions Committee of the MLCT and will confer with the MLCT Director on lobbying strategies relative to insurance issues relating to municipalities, and the MLCT Executive Director will serve on the MMIA Legislative Committee and will be consulted on political or legislative issues.
3. The MMIA will pay an annual sponsorship and service fee to the MLCT as outlined in the Memorandum of Understanding