

MONTANA MUNICIPAL INTERLOCAL AUTHORITY
BOARD OF DIRECTORS MEETING
Friday, February 26, 2010
MMIA Board Room
Helena, MT
Agenda

CALL TO ORDER –10:00 am

1. **Roll Call** **McCandless**

2. **Minutes** **McCandless**
The minutes of the January 22, 2010 Board meeting have been presented.
Approval is requested.

3. **Finance Reports** **Wigen**
CFO Wigen will provide interim financial reports on the following:
 - Workers' Compensation Program.
 - Liability Program.
 - Property Program.
 - EB Program.

4. **EB Meeting** **Bonderud**
The MMIA EB Committee met on Thursday February 25, 2010. Committee Chair Bonderud and Program Manager Clark will report on this meeting.
 - PBM Program Recommendations. Approval is requested.
 - Financial Targets Policy. Approval is requested.
 - Bariatric Benefit Amendment. Approval is requested.
 - Coordination of Benefits. Approval is requested.

5. **Committee Descriptions** **Staff**
Staff prepared Descriptions for each of the MMIA Committees. These Job Descriptions have been reviewed and approved by each of the Committee Chairs. The Descriptions will be presented to the Board for adoption. Approval is requested.

6. **Financial Targets – Workers' Compensation, Liability, Property** **Staff**
At the January 22, 2010 Board meeting , the Board established parameters for financial target policies for each of the MMIA Programs. These draft policies will be presented to the Board for adoption. Approval is requested.

7. **Municipal Handbook** **Cummings**
Staff is currently working with the Local Government Center at MSU, Ken Weaver and an Advisory group of Clerks to publish a Municipal Desktop Reference book. John Cummings will update the Board on the progress and timeline of this Project.

8. **Mayors Academy** **Cummings**
Staff is preparing for the upcoming Mayor's Academy to be held March 2-5, 2010 in Bozeman. John Cummings will present the agenda and an overview of this training.

- 9. Bylaws/Work Comp Coverage Document** **Staff**
 These documents were overlooked in revising our Program Agreements and Interlocal Agreements last year. They need to be updated to reflect the changes that were approved by the Board last year. Revised documents will be presented. Approval is requested.
- 10. Interim Review of CEO** **Menicucci**
 As part of our work plan, the Board Chair and Personnel Committee Chair will review the CEO's progress at intervals throughout the year. This review was recently accomplished and Personnel Committee Chair Menicucci will update the Board.
- 11. Reports** **Staff**
- MLCT Report
 - Risk Management Report
 - Employee Benefits Program Report
 - Property Program Report
 - Claims Manager Report
 - CEO Report
- 12. Other Items** **Staff**
- Future meetings:
 March 26, 2010 - Regular Meeting, Helena
 March 25, 2010 – EB Committee Meeting, Helena
 April 30, 2010 – Regular Meeting, Helena
 June 18, 2010 – Regular Meeting, Helena
 August 20, 201 – Regular Meeting, Helena
- Other meetings:
 GEM Board meeting – April 22-23, 2010 Washington D.C.
 PRIMA Conference – June 6-9 2010, Orlando, FL

CLAIMS DISCUSSIONS

The presiding officer may close this portion of the meeting.

- 13. Workers' Compensation Claim Report** **Peck**
- 14. Liability Claim Report** **Coombs**
- 15. Property Claim Report** **Coombs**
- 16. Litigation Status Report** **Kaleczyc**